

About Us:

We are a fast-growing HR consultancy/startup People Solutions focused on connecting top talent with leading companies across India. We are looking for motivated Freelance HR Recruiters to support end-to-end recruitment cycles for various roles across sectors such as IT, Sales, Marketing, Operations, and more.

Key Responsibilities:

- Handle end-to-end recruitment process including sourcing, screening, shortlisting, interview coordination, and post-offer follow-up.
 - Understand client hiring needs and job descriptions thoroughly.
 - Source candidates via portals like Naukri, LinkedIn, Indeed, internal databases, referrals, and social media.
 - Conduct telephonic or virtual pre-screening interviews to evaluate fitment.
 - Share shortlisted profiles with clients and coordinate interview rounds.
 - Maintain daily/weekly trackers and provide timely updates to the central HR team or clients.
 - Close positions within the agreed TAT (Turnaround Time).
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Desired Candidate Profile:

- Prior experience in recruitment (consultancy or corporate) is preferred.
 - Strong knowledge of job portals, Boolean search, and LinkedIn sourcing.
 - Excellent communication and interpersonal skills.
 - Self-motivated and target-driven mindset.
 - Must have a laptop/desktop and stable internet connection.
 - Freshers with strong communication and a passion for recruitment are welcome to apply.
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Perks & Benefits:

- Work from anywhere.
 - Flexible work hours – ideal for independent professionals or those returning to work.
 - Get real-time support from our core HR team.
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How to Apply:

Interested candidates can share their updated resume or LinkedIn profile at hr@peoplesolutions.in or WhatsApp at (+91) 9870390651

Subject Line: *Application for Freelance HR Recruiter*